



OFFICIAL

2024-25 Connecting Schools Grant Deed

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GRANT DEED

BETWEEN

The Minister for Transport for and on behalf of the Crown in the right of the State of Western Australia (“**Grantor**”)

And

[School name] (“**Grantee**”)

The **PARTIES AGREE** as follows:

1 DEFINITIONS

In this Deed, unless the context otherwise requires:

Accreditation means Silver, Gold, Platinum or Double Platinum Accreditation based on the Grantee’s point accrual outlined in clause 5.

Accreditation Points means points which the Grantee has accumulated on the Your Move Website and contribute towards the Grantees’ Accreditation.

Confidential Information includes, but is not limited to, any information relating to business affairs and processes of the Parties, obtained by virtue of this Deed, which would not otherwise be available to the general public and all information marked as confidential as well as information which by its nature is confidential, is known to be confidential or which the Party receiving the information from the other Party ought to have known was confidential and includes all such information that may be in the possession of the Party’s employees, agents and contractors.

Deed means this Connecting Schools Grant Deed 2024-25

DoT means the Department of Transport

Double Platinum grant means a grant valued up to \$20,000 (exclusive of GST) in value referred to in clause 5.7 of this Deed.

Gold grant means a grant valued up to \$3,500 (exclusive of GST) in value referred to in clause 5.5 of the Deed.

Grant means a Connecting Schools Grant and includes infrastructure or education programs paid for by the Grantor to the Grantee or third party providers under this Deed.

Innovation initiative package means structured school driven activities, events or opportunities that aim to increase the attractiveness or accessibility of walking, cycling or scotting to school.

Nominated Officer means the officer nominated to receive notices and other correspondence under clause 13.

Party/Parties means the Grantor or the Grantee as the context requires.

Platinum grant means a grant valued up to \$7,500 (exclusive of GST) in value referred to in clause 5.6 of the Deed.

Project means the Connecting Schools project which may be made up of one or a combination of any of the following:

- a) innovation initiatives;
- b) bike accessories promotion package;
- c) Aboriginal walking class tours;
- d) road safety signs and balance bikes;
- e) bike education sessions and check-ups;
- f) bike skills track surfacing;
- g) bike repair stations;
- h) cycling and scooter infrastructure projects, including bike trails;
- i) bike library package (pool bicycles and helmets);
- j) West Cycle teacher accreditation course – cycling
- k) Constable Care Safety School excursions;
- l) mountain Bike excursions;
- m) bus hire for grant funded excursions;
- n) bike hire for excursions;
- o) BMX demonstrations; and
- p) teacher relief (must be used solely to undertake the following grant funded activities; school incursions and excursions, bike education, professional learning, plan and deliver tasks related to innovative initiatives, approved at the discretion of DoT).

Program Champion means the Grantee's designated person(s) who has full editing and posting rights, redemption of Redeemable Point, finalisation of acquittal processes, creation of surveys and view reports on behalf of the Grantee on the Your Move Website and 'DoT Grants' online grants management system (Omnistar).

Redeemable Points means points which the Grantee has accumulated on the Your Move Website and can be used to order items from the online Rewards Shop.

Rewards Shop means the online site linked to the Your Move Website which allows Grantees to use Redeemable Points.

'DoT Grants'(Omnistar) means the web-based platform used by the Grantor and Grantee to receive, manage and acquit Silver, Gold, Platinum and Double Platinum Grant applications awarded for Projects under this Deed.

Silver grant means a grant valued up to \$1,000 (exclusive of GST) in value referred to in clause 5.4 of the Deed.

Supplier means a third party provider engaged to provide goods or services in relation to a Project.

Your Move Website means www.yourmove.org.au

2 PURPOSE

2.1 Introduction

The Connecting Schools Grant aims to improve bicycle and walking access, skills and end of trip facilities available at Western Australian schools and is funded by the Government of Western Australia.

A total pool of \$225,000 (exclusive of GST) has been made available in the 2024-25 financial year on a 100% funding basis for the Project. The Grants are funded by DoT with a contribution from the Department of Education.

2.2 Purpose

The purpose of this Deed is to set out the conditions under which the Grantor has agreed to provide the Grant to the Grantee.

2.3 Role of Grantor

The Grantor, through the Department of Transport (DoT), is responsible for administering the Connecting Schools Grant to the Grantee.

2.4 Websites

The Your Move Website and 'DoT Grants' (Omnistar) will be used to facilitate grant application and acquittal processes for the Grantee. The Your Move Website points-based Accreditation system will be used to determine a schools' eligibility for a Grant.

3 ADMINISTRATION

3.1 Administration

The powers, rights and obligations of the Grantor under this Deed may be administered, exercised and performed on the Grantor's behalf by:

- a) Any successor of the Grantor to the Grantor's Ministerial title.
- b) The Director General of the Department of Transport or the Director General's authorised officers.

3.2 Interpretation

Unless inconsistent with the context or subject matter:

- a) Headings are used for convenience and do not affect interpretation.
- b) A reference to a clause is a reference to a clause in this Deed.

- c) References to currency are a reference to Australian currency.
- d) Words importing the singular include the plural (and vice versa), words denoting a given gender include all other genders.

4 TERM OF DEED

4.1 Term runs from execution

The term of this Deed is from the date it is executed to its termination or when all obligations under it have been carried out, whichever is later.

4.2 Variations

Any variation to this Deed is to be in writing and duly executed by the Parties.

5 DETAILS OF PROGRAM

5.1 Eligibility

The Grantee must register and become engaged with the Your Move Website. The Grantee will be eligible for a Grant once they have accumulated enough Accreditation Points to receive accreditation of Silver or higher.

The Grantee must have completed an initial 'Hands up Survey' in Term 1 2024, if registered with the program at this time, or otherwise within two weeks of registration where a school has joined Your Move after Term 1 2024. The Grantee agrees to complete two additional 'Hands up Surveys' one by Monday 20 December 2024 and a second by Friday 11 April 2025

The Grant will not affect the Grantee's Redeemable Points which have been accumulated on the Your Move Website, and which can be used at the Rewards Shop.

5.2 Additional Grantee contribution

The Grantee agrees that it may need to pay for additional remediation works from their school's own budget, or other funding resource, to allow for infrastructure installation over and above the standard installation costs included in the Grant. In this case, the Grantee will be directly invoiced by the Supplier for the additional works and will be solely responsible for payment.

Alternatively, or in addition to a school budget contribution, the Grantee can elect to 'top up' their Grant with their Redeemable Points balance if:

- a) The Grantee needs to cater for extra students in Bike Education; and/or
- b) To increase the number of bike or scooter racks being installed; and/or
- c) To cover additional installation costs over and above the standard installation costs included in the Grant.

5.3 Grant availability

Only one Grant will be available to each school per financial year. All Grants will be available through a competitive, formal application process assessed by the Grantor against key selection criteria.

Applications for the 2024-25 Grant funding round must be submitted via 'DoT Grants' (Omnistar). The Grant application period opens online at 8am Monday 28 October 2024 and closes at 5pm Friday 15 November 2024. No late applications will be accepted.

Where a school applies for a Grant and has not meet the eligible Accreditation level, or any other key eligibility criteria determined by the Grantor, the application will be deemed ineligible and removed from the Grant assessment pool.

Where a school submits multiple applications for the 2024-25 funding round, only the first application received will be assessed. All other applications will be deemed ineligible and removed from the assessment pool.

The Grantor reserves the right to reassign funding within the Grant Accreditation levels, at the Grantor's discretion, in the event of undersubscription or to best meet funding objectives.

5.4 Silver grants (12 available)

If the Grantee accumulates 300-599 Accreditation points on the Your Move Website this equates to Silver Accreditation. The Grantee will be eligible for 100% funding for bike check-ups, bike and road safety education accessories, active travel related excursion, WestCycle Teacher Accreditation, bike hire for excursions, and innovation initiatives up to \$1,000 (exclusive of GST) in value.

5.5 Gold grants (12 available)

If the Grantee accumulates 600-999 Accreditation points on the Your Move Website this equates to Gold Accreditation. The Grantee will be eligible for 100% funding for bike and scooter related infrastructure, bike education and check-ups, pool bicycles and helmets, BMX demonstrations and BMX, skateboard and scooter coaching, active travel related excursions and innovation initiatives up to \$3,500 (exclusive of GST) in value.

5.6 Platinum grants (12 available)

If the Grantee accumulates 1000-1499 Accreditation points on the Your Move website this equates to Platinum Accreditation. The Grantee will be eligible for 100% funding for bike and scooter related infrastructure, bike related education, bike skills track surfacing and any 'add-on' packages up to \$7,500 (exclusive of GST) in value.

5.7 Double Platinum grants (5 available)

If the Grantee accumulates 1500 or more Accreditation points on the Your Move website this equates to Double Platinum Accreditation. This makes the Grantee eligible for 100% funding for bike and scooter related parking infrastructure and bike trail design and construction up to \$20,000 (exclusive of GST) in value.

Of the five (5) Double Platinum grants available, at least one (1) Double Platinum grant will be quarantined for a regional or remote based school. If no eligible applications are received from regional or remote schools, this Double Platinum grant will be made available to a metropolitan school.

The decision to award a Double Platinum grant is at the Grantor's absolute discretion. In the event that one or more of the five (5) Double Platinum grants are not awarded, the Grantor may reassign the Double Platinum grant funding to create additional Silver, Gold or Platinum grants at the Grantor's discretion.

5.8 GST

The Grant value limits described at clauses 5.4 to 5.7 above are exclusive of GST and the Grantor will pay any GST which exceeds the Grant value limits.

5.9 Grant process

The Grantee can only apply using the online application process available on the Your Move Website, for one Grant during the period 8am Monday 28 October 2024 and 5pm Friday 15 November 2024.

The number of Accreditation points attained by the Grantee at the time of making their online application will determine the corresponding Grant funding level which can be applied for.

The Grantee will be advised about the outcome of the assessment process undertaken by the Grantor in the event that an eligible application has been made, by email mid- December 2024.

Note that a Grantee who receives a Double Platinum grant in 2024-25 will not be eligible to apply for a Double Platinum grant again for two financial years but may apply for a lesser valued Grant, depending upon their level of Accreditation, in the interim years.

5.10 Procurement of products

The Grantor will procure all products and/or services directly from the Supplier and no funds will be transferred by the Grantor to the Grantee, except in the case of innovation initiatives and teacher relief.

5.11 Innovation initiative package

Where an Innovation Initiative Project package is selected, the Grantee agrees to pay for services and/or goods and seek reimbursement from the Grantor after the Project is complete.

The Grantee must complete the Innovation Initiative Acquittal form attaching evidence of payments made by no later than Monday 2 June 2025.

Innovation Initiative Package expenditure is to be reimbursed by the Grantor must not exceed a total of \$3,500 (exclusive of GST).

6 GRANTEE'S OBLIGATIONS

The Grantee must return a signed copy of this Deed to yourmove@transport.wa.gov.au within 14 days of the 'kick off' meeting referred to in clause 6.1 below.

6.1 Initial meeting

The Grantee agrees to participate in a 'kick off' meeting prior to Project implementation to discuss how the Grantee wishes for the Grant to be used; and the requirements of the Deed and acquittal process.

6.2 Conflict of Interest

The Grantee is to declare to the Grantor at the start of the Project any potential, perceived or actual conflicts of interest and remove any staff members, Program Champions or where relevant, contractors with a conflict of interest from being involved in the Project.

6.3 Initial meeting

The Grantee agrees to participate in a 'kick off' meeting prior to Project implementation to discuss:

- how the Grantee wishes for the Grant to be used; and
- the requirements of the Deed and acquittal process.

6.4 Infrastructure installation

In regard to any infrastructure, including bike skills track surfacing and bike trail installation:

- a) The Grantee is to supply DoT with site photos and a map to ascertain the suitability of the chosen site;
- b) The Grantor, in consultation with the Grantee, will liaise with the Supplier to obtain and confirm the quote for the provision of goods and/or services based on the specific site conditions;
- c) The Grantee must liaise with the Department of Education, the Local Government Authority, any other relevant regulatory authority and the Supplier to obtain and implement at the Grantee's cost, all necessary approvals or permits prior to the commencement of Project works.

6.5 Innovation Initiatives

Where an Innovation Initiative Package is selected:

- a) The Grantor will send the Grantee a copy of the 2024-25 Grant Acquittal Statement to assist in tracking expenditure;
- b) The Grantee is to liaise directly with the Supplier;

6.6 Supply of Nominated Officer details

The Grantee must provide the Grantee's Nominated Officer contact details to the Supplier for all relevant Projects including for bike education sessions.

6.7 Project costs above the Grant

If the cost of the Project exceeds the maximum amount of the Grant, the Grantee is to pay all excess costs (including GST).

6.8 Grantee to observe relevant laws and standards

The Grantee is to carry out the Project in accordance with all relevant laws and standards, including Australian Standards, and act ethically in relation to the Grant and the Project.

The Grantee must liaise with the Department of Education, the Local Government Authority or any other relevant regulatory authority to obtain all necessary approvals or permits at the Grantee's cost.

6.9 Use of the Grant

The Grantee is to use the Grant solely for the Projects outlined by this Deed and must not be used for any other purpose including, but not limited to:

- a) fundraising events;
- b) for-profit events;
- c) professional development seminars and workshops;
- d) conference attendance or travel requests;
- e) individual endurance rides, competitive bike events or spin classes;
- f) gift vouchers or prizes from non-WA based businesses;
- g) assets including sporting team apparel or sporting equipment;
- h) internal or organisational project management or administrative costs (overheads), including staff wages (refer to clause 1 for details on exemption relating to teacher relief for grant related activities), in-house office supplies and printing or utilities;
- i) ongoing operating or maintenance costs;
- j) depreciation costs; and
- k) any other costs not directly related to the Project defined by this Deed.

6.10 Keeping of records related to the Project

The Grantee is to:

- a) Keep and maintain proper, accurate, complete and up to date records relating to the Project of all work undertaken and monies expended.
- b) Ensure its records enable all income and expenditure related to the Grant to be identified in its accounts where relevant.
- c) Keep and maintain accurate and complete and up to date records of communications and events that affect, relate to or impact on the management or delivery of the Project.
- d) Ensure that all records that relate to the Project are available for inspection upon the Grantor's request.

6.11 Provision of information

The Grantee is to promptly inform the Grantor of:

- a) Anything that is likely to affect or delay the Project and keep the Grantor apprised of all salient developments as and when they occur;
- b) If the Grantee becomes aware of any breach of any of the clauses of this Deed;
- c) Any information requested by the Grantor in relation to the Project, including requests for periodical updates on the progress of the Project.

6.12 Project Completion

The Grantee must complete infrastructure installation and/or undertake all proposed activity related to Silver Gold and Platinum grants by Friday 20 June 2025 and related to Double Platinum grants by Monday 8 December 2025.

Any unspent Grant funds, or Grant funds not expended in accordance with this Grant Deed, by these dates will be retained by the Grantor and may be offered to other Grantees to deliver Projects which have been assessed as suitable and placed on a reserve list.

6.13 Grantee to report on Project completion

6.13.1 Grant acquittal requirements- Silver, Gold and Platinum grants

Upon the completion of the project, the school will be required to do the following:

- a) Before Friday 20 December 2024, submit a completed Term 4, 2024 'Hands Up Survey' via the Your Move website.
- b) Before Friday 11 April 2025, submit a completed Term 1, 2025 'Hands Up Survey' via the Your Move website.
- c) Before Friday 20 June 2025, submit a story on the Your Move website including:
 - i. A brief description of the project, including why it is needed, where it is located and who was involved in the process.
 - ii. Reflections on how the grant has been received at the school and how it has helped increase active transport.
 - iii. Include a minimum of two photos of the funded project. Photos must show the installed infrastructure, innovation initiative or education session being used by persons where the type of project makes it reasonably necessary to do so. Photos may be used in internal and external promotion by the Grantor or other parties, as part of the Your Move program. It is the responsibility of the Grant recipient to ensure that photography and/or videography consent has been sought from each identifiable person prior to its use in promotion and acquittal documentation. DoT will require that a completed photographic release form is provided to the Grantor for each identifiable person shown in the photograph.
- d) With respect to the provision of photographs, it remains the responsibility of the Grantee to:
 - i. Ensure that prior to the use of any photography in any acquittal documentation or promotion, written consent has been sought from each identifiable person to the use of that photography for promotional and

- marketing purposes for the Your Move Program by DoT, the Department of Education, schools and suppliers involved in the Your Move Program.
 - ii. Provide DoT with a completed photographic release form for each identifiable person shown in the photograph.
 - iii. Nothing in this clause requires the Grantee to submit photos of persons containing direct or indirect identifiers.
- e) By Friday 20 June 2025, submit a completed 2024 CSG Acquittal form via “DoT Grants’ (OmniStar).

6.13.2 Grant acquittal requirements- Double Platinum grants

Upon the completion of the project, the school will be required to do the following:

- a) Before Monday 20 December 2024, submit a completed Term 4 ‘Hands Up Survey’ via the Your Move website.
- b) Before Friday 11 April 2025, submit a completed Term 1, 2025 ‘Hands Up Survey’ via the Your Move website.
- c) Before Monday 8 December 2025, submit a story on the Your Move website including:
 - i. A brief description of the project, including why it is needed, where it is located and who was involved in the process.
 - ii. Reflections on how the grant has been received at the school and how it has helped increase active transport.
 - iii. Include a minimum of two photos of the funded project.
- d) Before Monday 8 December 2025 transfer, via a file sharing platform, a short video of the funded project, saved as an MP4.
- e) With respect to the provision of photographs and video footage, it remains the responsibility of the Grantee to:
 - i. Ensure that prior to the use of any photography and/or videography footage in any acquittal documentation or promotion, written consent has been sought from each identifiable person to the use of that photography and/or videography footage for promotional and marketing purposes for the Your Move Program by DoT, the Department of Education, schools and suppliers involved in the Your Move Program.
 - ii. Provide DoT with a completed photographic release form for each identifiable person shown in the photograph or video.
 - iii. Nothing in this clause requires the Grantee to submit photos or footage of persons containing direct or indirect identifiers.
- f) By Monday 8 December 2025, submit a completed 2024 CSG Acquittal form via ‘DoT Grants’ (OmniStar).

6.14 Promotion

Following receipt of a Grant, the Grantee is to formally acknowledge the Your Move Program on any promotional materials for the Project.

Promotional materials may include, but are not limited to, digital assets such as an email signature block, posters, flyers, school signage, website, banners, social media content and tiles and merchandise.

The Your Move logo, the supporting style guide and additional marketing materials will be made available on the Your Move Website for Grantees to download.

The Grantee consents to the Grantor publishing reports and documentation relating to the Grants and the Project on any website or social media platform and using and disclosing this information for marketing or promotional purposes at the Grantor's discretion.

6.15 Warranties

The Grantee warrants that all information provided or given by the Grantee or on its behalf, in relation to the Grant and the Project is true, correct and complete and in no way misleading or deceptive. If information is or becomes untrue or incorrect in any way, the Grantee shall notify the Grantor in writing, giving the Grantor all relevant details.

6.16 Insurance

The Grantee must take out and maintain (for the duration of this Deed) with a reputable and solvent insurer insurance for public liability and products liability to third parties for death, illness or injury to any person or the loss, destruction, damage to any property and any other forms of insurance that are necessary to address the risks specific to the Project.

If requested, the Grantee will provide a copy of all policies, certificates of currency and receipts for premiums in connection with all insurance cover referred to above.

The Grantee is not to do anything which adversely affects the continuation, validity, extent of cover or ability to make a claim under insurance policies and it is not to permit any person to do so.

The Grantee is to notify the Grantor immediately if an event occurs in relation to the Project which gives rise or might give rise to a claim under the insurance policies or which could prejudice the insurance policies.

7 INDEMNITY

7.1 No liability for contractors

The Grantor accepts no liability for damage or disruption incurred for works carried out by third party contractors.

7.2 Limitation of liability

The Grantor is not responsible or liable in any way for the success or otherwise of the Project or for any losses suffered by the Grantee in undertaking the Project. The Grantor will not accept any liability for personal injury and/or damage to property arising out of, or relating to, whether directly or indirectly, the Project.

To the full extent permitted by law, the Grantee releases the Grantor and any department, agency, instrumentality or emanation of the State (and any Minister, officer, or employee of any of them) from all liability in relation to this Deed, the Grant and the Project and any related matter and agrees that it will not make any claim against the Grantee in relation to this Deed, the Grant and the Project and any related matter.

7.3 Grantee indemnifies Grantor

The Grantee indemnifies the Grantor and any department, agency, instrumentality or emanation of the State (and any Minister, officer, or employee of any of them) from all:

- a) actions;
- b) claims;
- c) costs;
- d) proceedings;
- e) suits; and
- f) demands;

whatsoever, which may at any time be brought, maintained or made against them or any of them in respect of any:

- i. loss whatsoever;
- ii. injury or damage of, or to, any kind of property or thing;
- iii. act or omission or breach of the law; and
- iv. death of, or injury or illness sustained by, any person;

arising out of, or relating to, whether directly or indirectly, this Deed, the Grant, the Project or any act, neglect, omission or default by the Grantee or anyone employed or engaged by the Grantee.

7.4 Indemnity Clauses

Clauses 7.1, 7.2, 7.3 and 7.4 of this Deed survive the expiration or termination of this Deed.

8 WAIVER

No right under this Deed is waived except by agreement in writing signed by the Parties and any failure by a Party to enforce any clause of this Deed, or any forbearance, delay or indulgence granted by one Party to another Party is not to be construed as a waiver of rights under this Deed. Any such waiver by a Party is not to prejudice that Party's rights in respect of any subsequent breach of this Deed by the other Party.

9 GRANTOR MAY TERMINATE

The Grantor may terminate this Deed at any time at the Grantor's absolute discretion and the Grantor will cease to have any obligation to the Grantee.

If the Grantee breaches any of the conditions of this Deed, the Grantor may:

- a) Suspend performance of the Grantor's obligations until such time as the Grantor is satisfied in its absolute discretion that the Grantee has remedied the breach; or
- b) Terminate this Deed by providing notice and then this Deed is then terminated from the date specified in that notice.

If the Grantor terminates this Deed, the Grantor will have no further obligation to pay the Grant funding or any part of the Grant funding which has not yet been paid.

If the Grantor discovers that:

- a) The Grantee has spent any part of the Grant funding other than in accordance with this Deed or the purposes for which it was granted; or

- b) The Grantor has been misled by the Grantee in the context of the Grant Deed such as but not limited to, the use of Grant funds or inaccurate statements made on the grant application, the Grant Deed, or any other forms or records;

then the Grantee must immediately repay to the Grantor all Grant funds and this amount can be recovered as a debt from the Grantee to the Grantor.

10 CONFIDENTIALITY

10.1 The Grantee and the Grantee's employees.

The Grantee is to treat as confidential any Confidential Information or other information that comes into their possession as a result of this Deed and will not disclose this information to any person other than those of its employees, officers, agents and legal and financial advisers who legitimately and reasonably require such Confidential Information in order to properly discharge the duties:

- a) Which they were employed or engaged to discharge; or
- b) Which they would ordinarily and reasonably be expected to discharge on account of such employment or engagement; unless:
 - i) Required to do so under or pursuant to a provision of a statute, law, regulation, local law or ordinance in operation in Australia from time to time.
 - ii) Required to do so by virtue of an order or direction given to it by or on the part of the Parliament of the State or by Court or Tribunal of the relevant jurisdiction.

The Grantee agrees that they will use their best endeavours to ensure that people employed or engaged by them, comply with the obligations of confidentiality specified above.

11 FREEDOM OF INFORMATION AND GOVERNMENT AUDIT

11.1 Grantee's acknowledgement

The Grantee acknowledges and agrees that this Deed and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Deed, including its terms and the details of the Grantee.

11.2 Parties' acknowledgement

The Parties acknowledge and agree that, despite any provision of this Deed to the contrary, the powers and responsibilities of the Auditor General under the *Financial Management Act 2006* (FAA) are not limited or affected by this Deed. In addition, the Ministers requirements to report to parliament under the FAA are not fettered by this Deed.

11.3 Grantee to allow access

The Grantee is to allow the Grantor, the Auditor General, or an authorised representative of either of these, to have access to and examine the Grantee's records and information concerning this Deed.

12 ENTIRE DEED

This Deed is the entire agreement between the Parties and supersedes all prior communications, negotiations, arrangements, agreements and deeds, whether oral or written, between the Parties with respect to the subject matter.

13 NOMINATED OFFICERS

13.1 Parties to have nominated officers

Each Party is to have a Nominated Officer to receive notices and other communications and is to immediately inform the other Party of any changes to the nominated officer or to their contact details.

13.2 Notices and other correspondence to nominated officers

Each Party is to send any notice or other communication to the other Party's nominated officer.

13.3 Nominated officers

Nominated Officer Grantee		Nominated Officer Grantor	
Program		Name	
Champion Name		Title	
Contact Number		Contact Number	
Contact Email		Contact Email	
Address		Address	

SIGNED AS A DEED BY THE PARTIES:

Signature of Grantor:

Signed for and on behalf of

print name

The Minister for Transport by her delegate the Executive Director Urban Mobility

Dated: day of

in the presence of

(Date)

(Name and Position Title)

(Signature)

Signature of Grantee:

[Signature of Principal of the Grantee]

print name and title

Dated: day of

in the presence of

(Date)

(Name and Position Title)

(Signature)